

## **Terms of Reference: Baseline Survey desk review and survey**

Community Based Inclusive Development Initiative, CBM

CBM is looking for a consultant to conduct a desk review and design an online survey in order to provide baseline information for its Community Based Inclusive Development (CBID) Initiative.

### **Background and rationale**

CBM is an international Christian development organisation, committed to improving the quality of life of people with disabilities in the poorest communities of the world irrespective of race, gender or religious belief.

Community Based Inclusive Development (CBID) has been a major pillar of CBM's programming for a long time, accounting for more than 40% of the organization's programmatic activity. As an approach to ensure that people with disabilities are respected and included in their communities on an equal basis in all areas of life, CBID is an essential contribution to CBM's Vision of an inclusive world in which all persons with disabilities enjoy their human rights and achieve their full potential. Consequently, it is a key element to implement CBM's strategy and a practical expression of CBM's brand. CBM has a strong legacy in CBID, having influenced the continuous evolution of inclusive community development over decades and at a global scale.

CBM has developed a CBID Initiative plan that outlines how to implement the approach in our programming between 2020 and 2024. This document is the result of a broad teamwork, including a cross functional steering committee that supported the process and an external expert sounding board which reviewed the work to ensure alignment with sector standards and existing global frameworks.

At the core of the CBID initiative plan is the idea that CBID proposes to embark on a course of action, where people with disabilities and communities first analyse their situation through the lens of inclusion, then design and implement solutions based on identified needs and through active collaboration with a wide range of stakeholders. This process contributes to a meaningful attitudinal change that will remove stigma and barriers people with disabilities face in their communities ("inclusive communities"). Following a human rights-based approach, CBM's CBID Initiative supports partners in programme countries in holding duty-bearers accountable for fulfilling their responsibilities ("inclusive systems").

The CBID Initiative plan defines the following priorities (areas of focus): 1. Inclusive Communities: Communities are inclusive of all people with disabilities. 2. Inclusive Systems: Services and support systems are inclusive and functioning effectively in the community. 3. Disaster Prepared Communities: Communities are resilient, and disaster prepared. 4. Thought Leadership and Influence: CBM is established as global thought leader in CBID. The four strategic objectives of the CBID initiative have been developed with objectives and indicators. These indicators will be measured at baseline

(current TOR) and follow up studies on the indicators will be conducted 2022 and 2024. This TOR refers to the baseline study only.

## Overall objective

The overall purpose of the baseline study is to provide an information base against which to monitor and assess the implementation progress and effectiveness of the CBM CBID initiative plan.

## Specific objective

Provide baseline information from the countries in which CBM implements CBID (see list below) relevant to **Objective 2.1**: “Local systems are inclusive and accountable”. Specifically assessing the number of countries with local development plans made disability inclusive through active participation of persons with disabilities

In order to collect the baseline information needed for this plan CBM requires a twofold approach:

1. Desk review of the analysis section of CBM country plans (for the below list of countries) and of external sources extracting the following information:
  - a. An overview of local governance including level of decentralised government systems in the following 33 countries:

Bangladesh, Bolivia, Burkina Faso, Cameroon, Cote d’Ivoire, DRC, Ethiopia, Guatemala, Haiti, Honduras, India, Kenya, Madagascar, Malawi, Nepal, Nicaragua, Niger, Nigeria, Pakistan, Palestinian Territories, Paraguay, Philippines, Rwanda, Sierra Leone, South Sudan, Sri Lanka, Tanzania, Togo, Uganda, Vietnam, Zambia and Zimbabwe.
  - b. Desk review using external sources (for example the World Policy Analysis Center online database) in these 33 countries of disability inclusive public policy/legislation relevant at local level. Include in this overview the identification of countries which have a national CBR or CBID policy or directive.
2. Design, implementation and analysis of a survey monkey for CBM’s country offices to extract information relevant to the following within the geographic implementation area of CBID programs in respective countries:
  - a. Local development plans that are disability inclusive (number and brief description)
  - b. OPDs that have influenced local government plans (number and brief description)

## Expected results

- Overview of the level of decentralisation in each of the 33 countries listed
- Overview of disability policy/law in these countries relevant at local level
- Survey questions to assess disability inclusion and involvement of OPDs in local development plans in CBID geographic areas in the 33 countries

## **Deliverables**

- Overview documents and analysis with some graphic depiction of key findings
- Design and implementation of survey
- Documentation of survey results

## **Timeline**

December 2020 – February 2021

## **Duration**

Estimate 15 working days to complete the work

## **Required expert profile**

- Ability to synthesise and analyse information
- Excellent English
- Experience in baseline assessments including on-line surveys
- The freelance consultant adheres to CBM's values and commits to CBM's Child Safeguarding Policy.

## **Application**

Applicants should submit an offer including CV and expected fee (in EUR) as well as (please include anything else that you would like the applicant to submit) and a timeline for the consultancy.

The application should be sent by **November 30, 2020** to Karen Heinicke-Motsch; karen.heinicke-motsch@cbm.org